

Administration Wing, Chief Secretary for Administration's Office

Open Data Plan for 2021 to 2023

A. Departmental datasets to be released in 2021

#	Type of Data/ Name of Dataset	Target Release Date (in mm/yyyy)	Frequency of Update	Remarks
1	Miscellaneous/ Destruction of Records in the Government	04/2021	Annually	Information of records approved for destruction in all bureaux and departments Data in machine-readable format (CSV) will be made available for access through PSI Portal.

B. Departmental datasets to be released in 2022 and 2023

#	Type of Data/ Name of Dataset	Target Release Date (in mm/yyyy)	Frequency of Update	Remarks
-	N/A	-	-	-

C. Datasets planned to be opened up by other organisations

#	Type of Data/ Name of Dataset	Target Release Date (in mm/yyyy)	Frequency of Update	Remarks
-	N/A	-	-	-

D. Progress: Datasets already uploaded to PSI Portal by Department and other organisations

#	Type of Data/ Name of Dataset	Release Date (in mm/yyyy)	Frequency of Update	Remarks
1	Miscellaneous/ Disaster Relief Fund Approved Grants	08/2019	As and when necessary	<p>Details of Disaster Relief Fund including –</p> <p>a) Applicant; b) Date of approval; c) Beneficiaries; d) Nature of programme; e) Relief areas; and f) Grant approved.</p> <p>Data in machine-readable format (CSV/JSON) are made available for access through PSI Portal.</p>
2	Miscellaneous/ Government Records Service' Archival Stock	04/2020	Annually	<p>Total number of archival records and total quantity of archival records (in linear metres).</p> <p>Data in machine-readable format (CSV) are made available for access through PSI Portal.</p>
3	Miscellaneous/ Access Request to Open Records of Government Records Service	04/2020	Annually	<p>Total number of access request to open records and results.</p> <p>Data in machine-readable format (CSV) are made available for access through PSI Portal.</p>
4	Miscellaneous/ Access Request to Closed Records of Government Records Service	04/2020	Annually	<p>Total number of access request to closed records and results.</p> <p>Data in machine-readable format (CSV) are made available for access through PSI Portal.</p>
5	Miscellaneous/ Records Digitised in GRS	04/2020	Annually	<p>Total number of the digitised items produced.</p> <p>Data in machine-readable format (CSV) are made available for access through PSI Portal.</p>
6	Miscellaneous/ Justices of the Peace (JP) List	12/2020	As and when necessary	<p>The list shows the following –</p> <p>a) Persons appointed under Section 3(1)(a) of the Justices of the Peace Ordinance (Cap.</p>

				<p>510); and</p> <p>b) Persons appointed under Section 3(1)(b) of the Justices of the Peace Ordinance (Cap. 510).</p> <p>Data in machine-readable format (JSON) are made available for access through PSI Portal.</p>
7	Miscellaneous/ Lists of Recipients of Hong Kong Special Administrative Region Honours and Awards	12/2020	Annually and as necessary	<p>Recipients of Hong Kong Special Administrative Region Honours and Awards</p> <p>Data in machine-readable format (JSON) are made available for access through PSI Portal.</p>
8	Miscellaneous/ Lists of Consulates-General, Honorary Consulates and Officially Recognised Bodies in Hong Kong	12/2020	As and when necessary	<p>Consulates-General, Honorary Consulates and Officially Recognised Bodies in Hong Kong</p> <p>Data in machine-readable format (JSON) are made available for access through PSI Portal.</p>

**Administration Wing, Chief Secretary for Administration's Office
December 2020**